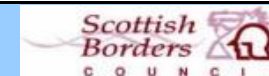


MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2023/24**
SUMMARY
AT END OF MONTH: Sep-23


	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/under spend	Summary Financial Commentary
Infrastructure & Environment	54,408	27,232	55,417	55,537	(120)	120	0	
Social Work & Practice	82,010	22,364	81,664	82,556	(892)	(415)	(1,308)	Social Work & Practice are forecasting an overspend position of £1.3m due to increased demand and inflationary pressures in Children & Families Social work.
Education & Lifelong Learning	122,103	63,054	130,586	134,364	(3,778)	3,778	(0)	
Resilient Communities	25,274	(25,487)	29,531	29,531	(0)	0	0	
Finance & Corporate Governance	24,989	2,859	26,038	25,590	448	(448)	0	
People, Performance and Change	7,484	3,558	7,464	7,444	20	(20)	0	
Strategic Commissioning & Partnership	27,493	15,865	33,603	34,329	(726)	726	0	
Total	343,761	109,444	364,303	369,352	(5,049)	3,741	(1,308)	

Financed by:								
Revenue Support Grant	(213,888)	(106,080)	(210,074)	(213,444)	3,371	(3,371)	0	Gross up additional kinship and foster care funding (£311k) and expected funding from SG for Teacher pay awards 2023/24 (£3,060k).
Non-Domestic Rates	(37,818)	(18,909)	(37,818)	(37,818)	0	0	0	
Council Tax	(71,809)	(73,743)	(71,809)	(71,809)	0	0	0	Projected additional income through Second Homes Council Tax (£102k).
Second Homes Council Tax	(1,229)	0	(1,229)	(1,331)	102	(102)	0	
Capital Financed from Current Revenue	0	0	0	0	0	0	0	
Ring fenced grants	(14,106)	(10,926)	(14,102)	(14,102)	0	0	0	
Reserves:								
Earmarked Balances from 2022/23	(3,503)	(31,142)	(31,142)	(31,142)	0	0	0	To earmark Second Homes Council Tax from 2023/24 into 2024/25 to support future investment in affordable housing (£450k).
Earmarked Balances for future years	0	3,827	3,359	3,809	(450)	450	0	
Transfers to/(from) Reserves	(1,408)	(80)	(1,488)	(2,206)	718	(718)	0	Drawdown the 1% of the 2023/24 teachers pay award (£718k) that is to be funded through reserves.
Total	(343,761)	(237,054)	(364,303)	(368,044)	3,741	(3,741)	0	
Total	0	(127,610)	0	1,308	(1,308)	0	(1,308)	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2023/24

AT END OF MONTH: Sep-23



Infrastructure & Environment	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/under spend	Summary Financial Commentary
Property	15,645	12,194	16,050	16,851	(801)	801	0	
Property Management Services	15,943	12,881	16,276	17,077	(801)	801	0	Inflationary pressures within utilities (£498k) and a pressure within Non-domestic rates (£477k) as a result of a difference between assumptions on the impact of transitional relief for the revaluations and the final calculations are offset by a £468k budget allocation from Recovery Fund (Finance & Corporate Governance) and £333k from Waste Management Services. The remaining £174k pressure is anticipated to be addressed by department before the year end.
Estates Management Services	619	296	622	622	0	0	0	Risk assessments for bodies of water on Council land required (£35k). The service will work to address this pressure in the 2nd half of the year.
Commercial Property Income	(1,284)	(1,350)	(1,284)	(1,284)	0	0	0	Projected shortfall in income due to reduced occupancy is forecast at this time (£52k). The position will be monitored closely in the next quarter.
Architects	159	148	158	158	0	0	0	
Major Projects	208	218	277	277	0	0	0	Extension of Project Management Office from December until 31 March 2024 (£45k). The service will work to address this pressure in the 2nd half of the year.
Facilities	7,552	3,018	6,894	6,894	0	0	0	
Catering Services	2,881	710	2,217	2,217	0	0	0	We are currently seeing a cost of food pressure within the service, the ability for the service to cover will depend on the impact of the roll-out of P6 and P7 FSM.
Cleaning & Facilities Management	4,671	2,308	4,677	4,677	0	0	0	Ongoing Covid recovery pressures relating to additional requirements for cleaning materials and PPE (£72k), equipment pressure following the required purchase of scrubber driers (£92k) and reduced departure charges income from the Galashiels Transport Interchange (£38k) are expected to be managed within the service at this time.
Parks & Environment	4,879	2,067	4,893	4,893	0	0	0	
Roads & Infrastructure	10,407	4,979	10,507	10,507	0	0	0	
Network & Infrastructure Asset Management	9,684	3,169	9,869	9,869	0	0	0	Street lighting electricity pressure (£14k) and undeliverable staff turnover savings (£5k). The service will look to address these pressures in the 2nd half of the year.
SBCContracts	(425)	437	(728)	(728)	0	0	0	
Engineers	924	606	924	924	0	0	0	
Fleet Management Services	224	817	221	221	0	0	0	
Pay Parking	0	(49)	222	222	0	0	0	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2023/24

AT END OF MONTH: Sep-23



Waste Management Services	10,937	3,451	10,934	10,574	360	(360)	0	Additional income from trade waste disposal fees, CRC deposits and bulky uplifts (£105k). Release projected underspend in Dry Mixed Recycling (DMR) contract (£255k) towards Property Management Services pressure.
Passenger Transport	2,294	1,168	2,335	2,335	0	0	0	
Planning Services	1,346	164	1,163	1,205	(42)	42	0	Pressure associated with increased Local Development Plan costs (£42k), produced every 5 years.
Housing Strategy & Services	1,348	190	2,643	2,280	363	(363)	0	Projected additional income through Second Homes Council Tax (£102k), this and a re-profile of spend allows for the earmark of Second Homes Council Tax into 2024/25 to support future investment in affordable housing (£450k). Staff turnover savings (£15k).
Total	54,408	27,232	55,417	55,537	(120)	120	0	

Key Highlights, Challenges and Risks

Following the transfer of budget from the Recovery Fund to partially address corporate landlord pressures, the service is managing an underlying pressure of £0.527m this is primarily linked to the remaining corporate landlord pressures and pressures within facilities management where additional requirements for cleaning materials and PPE remain and replacement cleaning equipment was required.
 The service has £1.926m of financial plan savings to deliver in 2023/24, £0.578m of these have been delivered permanently and £0.192m temporarily with the remaining £1.156m still to be delivered.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL

2023/24

AT END OF MONTH: **Sep-23**



Social Work & Practice	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/underspend	
Child Protection	224	89	235	235	0		0	
Children & Families Social Work	18,319	10,472	22,335	23,954	(1,619)	311	(1,308)	Pressure due to increased demand and inflationary pressures in Out of Area placements, (£738k). Pressure due to a young person required intensive 24 hour care (£475k). Pressure due to Unaccompanied Asylum Seekers funding not being sufficient for number of young people being cared for (£95k). Allocation of additional funding for kinship and foster carers (£311k).
Adult Protection	374	171	349	349	0		0	
Emergency Duty Team	332	189	332	407	(75)	75	0	Permanent reallocation of SG funding provided for demographics to cover increased staffing costs including enhancements within the Emergency Duty Team (£75k).
Quality Improvement	513	244	597	597	0		0	
Services in Criminal Justice System	1,273	(12)	1,261	1,261	0		0	
Safer Communities	2,223	(2,192)	2,408	2,408	0		0	Rapid Rehousing Transition Plan Funding shortfall (£166k) . Recurring pressure within Homelessness Property Management in relation to repairing and furnishing properties to get them ready for use (£71k). It is anticipated that the department can off-set this pressure prior to the year end.
Older People	24,735	(411)	18,145	16,785	1,360	(1,360)	0	Permanently vire (£720k) from ring fenced demographics budget and a temporary virement of (£200k) to Adult Social Care. Permanent rebasing of 24 hour Care budgets to People with Physical Difficulties (£365k). Reallocation of additional funding to cover increased staffing costs within the Emergency Duty Team (£75k).
Joint Learning Disability	20,404	8,383	21,397	21,791	(394)	394	0	(£394k) transferred from ring-fenced demographics budget in Older People to cover increased cost of day care contracts (£190k), supported living (£54k) and support undeliverable savings associated with day care commissioning (£150k).
Joint Mental Health	2,178	844	2,236	2,236	0		0	
People with Physical Disabilities	2,698	1,568	2,850	3,215	(365)	365	0	Permanent rebasing of 24 hour Care budgets to People with Physical Difficulties (£365k)
Generic Services	8,639	2,991	9,421	9,221	200	(200)	0	Transfer (£200k) from a reduction in client specific forecasts to fund pressure in Adult Social Care.
Total	81,912	22,334	81,566	82,458	(892)	(415)	(1,308)	

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2023/24**

AT END OF MONTH: **Sep-23**



Public Health	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/unders pend
Public Health	98	30	98	98	0		0
Total	98	30	98	98	0	0	0

Key Highlights, Challenges and Risks

Increasing pressures within Children & Families services relating to new and increasing out of authority placements (£738k) and increasing care commitments for client receiving care (£475k) are currently unfunded as are accommodation costs for Unaccompanied Asylum Seekers as costs are greater than the funding provided creating a pressure (£95k). Pressures within Safer Communities relating to Rapid Rehousing Transition Plan scheme amount to £166k as well as a further £71k pressure in relation to increased costs associated with Homelessness accommodation repairs and maintenance will be met from existing budgets. Ring-fenced additional Scottish Government funding is being allocated across Social Work and Practice as well as Adult Social Care to cover increasing demographic and cost pressures. A virement amounting to £365k is a result of a 24 hour permanent care rebasing exercise between Older People and People with Physical Disabilities. The service has £0.604m of financial plan savings to deliver in 2023/24, £0.540m of these have been delivered permanently with £64k still to be achieved.

Education & Lifelong Learning	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/underspend	Summary Financial Commentary
Early Years	17,547	8,342	21,453	21,528	(74)	74	(0)	Working towards meeting pressure arising from reduced SG funding (£1.7m) any shortfall will be met through their earmarked balance brought forward from 22/23. An assumed contribution funding from Scottish Government and within SBC for 2023/24 teachers pay award is included (£74k).
Primary Schools	30,408	17,233	31,950	33,709	(1,759)	1,759	0	2023/24 Strategic Equity Funding (SEF) and Care Experience (CE) funding (£166k) allocated to Primary schools. Assumes a contribution funding from Scottish Government and within SBC for the 2023/24 teachers pay award (£1,593k).
Secondary Schools	48,309	25,351	51,732	53,847	(2,115)	2,115	(0)	2023/24 Strategic Equity Funding (SEF) and Care Experience (CE) funding (£127k) allocated to secondary schools. Assumes contribution funding from Scottish Government and within SBC for 2023/24 teachers pay award (£1,988k).
Additional Support Needs	12,790	6,257	11,338	11,430	(92)	92	(0)	Pressure on service as needs have increased, especially following Covid £856k offset by a contribution of funding from Scottish Government and within SBC for 2023/24 teachers pay award (£92k). Net pressure of £764k anticipated to be addressed by the department before year end.
Educational Psychology	741	377	758	764	(6)	6	0	Assumes funding for pay awards for SJC classified Teaching staff (£6k)
Central Schools	5,394	2,605	6,160	5,892	268	(268)	(0)	Allocate 2023/24 budget for Strategic Equity Funding (SEF) and Care Experience (CE) funding to Primary and Secondary Schools (£293k). Educational Psychology assessed placement at Caledonian School for one P3 pupil at a cost of £825 per week (£20k). Newly Qualified Teacher (NQT) pressure due to the numbers of teachers received and how funded posts have been allocated (£244k). Assumes contribution funding from Scottish Government and within SBC for 2023/24 teachers pay award (£25k). Net pressure in service anticipated to be met by department before year end.
School Meals	1,756	1,223	2,042	2,042	(0)		(0)	Further analysis to be carried out in conjunction with catering service.
School Transport	4,123	1,172	4,120	4,119	0		0	Forecast pressure due to contracts handed back by suppliers being replaced by more expensive provision in the short term (£194k). It is anticipated that the department will meet this pressure before the year end.
Community Learning & Development	1,035	493	1,033	1,033	0		0	
Total	122,103	63,054	130,586	134,364	(3,778)	3,778	(0)	

Key Highlights Challenges & Risks

The Additional Support Needs service is showing a pressure of c. £764k partly caused by the return to post covid normality across the whole education spectrum. Pressures within Central Schools largely relates to the allocation and funding for Newly Qualified Teachers. Schools passenger transport pressures amount to £194k and relates to difficulties faced by external providers handing back non viable contracts with other providers offering more expensive short term provision. There is a risk that when these contracts are re-tendered, this pressure may increase and become permanent. These pressures will be met from within existing budgets. The service has £0.155m of financial plan savings to deliver in 2023/24, £0.030m of these have been delivered permanently and £0.125m temporarily.

Resilient Communities	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/underspend	Summary Financial Commentary
Business Support	5,512	2,756	5,580	5,580	0		0	
Community Planning & Engagement	485	223	483	483	0		0	
Neighbourhood Support Fund	471	210	1,486	1,486	0		0	
Customer Advice & Support Services	3,153	710	3,270	3,270	0		0	
Economic Development	1,885	(1,157)	3,457	3,435	22	(22)	0	Underspend in budgeted PMO costs for Borderlands and City Deal (£22k).
Cultural Services	3,442	2,677	3,443	3,403	40	(40)	0	Forecast underspend in depreciation (£40k).
Sports Services	1,836	1,504	1,904	1,904	0		0	
Discretionary Housing Payments	0	242	1,093	1,093	0		0	
Housing Benefits	608	1,004	839	839	0		0	Currently showing a pressure due to increased expenditure in penalised subsidy areas (£59k). The position will be monitored closely in the 2nd half of the year.
Non Domestic Rates Relief	1,561	(39,637)	1,535	1,535	0		0	
Scottish Welfare Fund	586	123	706	736	(30)	30	0	Small pressure resulting from continued demand on the Scottish Welfare Fund
Council Tax Reduction Scheme	5,735	5,858	5,735	5,767	(32)	32	0	Previously forecast weekly reduction in the number of cases in receipt of Council Tax Reduction is not yet being achieved resulting in a small pressure at this time. At this time, a further pressure of £14k has been identified but this will be closely monitored in the coming months.
Total	25,274	(25,487)	29,531	29,531	(0)	0	0	

Key Highlights, Challenges & Risks

The service is managing an underlying pressure of £0.073m relating to Housing benefits and Council Tax Reduction Scheme. The current economic climate continues to put pressure on households and demand for Council Tax Reduction Scheme support remains high. The budgets will be monitored closely during the next quarter.

A pressure in Housing Benefit subsidy is primarily been driven by homeless properties, the homeless service is reported within the Social Work & Practice Service and additional net income is being seen in that area which partially offsets the subsidy pressure.

The service has £0.546m of financial plan savings to deliver in 2023/24, £0.210m of these have been delivered permanently and £0.336m temporarily.

Finance & Corporate Governance	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/unders pend	Summary Financial Commentary
Recovery Fund	0	(38)	430	(38)	468	(468)	0	Recovery Fund balance of £468k being released to partly off-set corporate landlord pressures within Infrastructure & Environment.
Corporate	(3,082)	0	(2,356)	(2,356)	0		0	New commissioning Strategy (£250k) and Digital Transformation (£1,744k) Financial Plan savings are not yet identified. The balance relates to the top-slicing of grants which will be reviewed during Q3 (£362k).
Chief Executive	192	110	209	209	0		0	
Emergency Planning	221	123	217	217	0		0	
Finance	4,544	2,468	4,509	4,509	0		0	
Legal Services	716	216	721	696	25	(25)	0	Staff turnover savings (£25k).
Protective Services	1,559	735	1,550	1,640	(90)	90	0	Undeliverable Financial Plan savings in-year due to service pressures (£90k). The service will look to address Avian flu pressure (£10k) and balance of Financial Plan savings (£50k) in the 2nd half of the year.
Audit & Risk	384	184	383	383	0		0	
Assessor & Electoral Registration Services	1,006	485	1,001	1,001	0		0	
Democratic Services	1,859	982	1,845	1,824	21	(21)	0	Additional election income received in excess of 2022/23 accrual (£21k).
Communications & Marketing	553	261	558	534	24	(24)	0	Staff turnover (£9k) and discretionary spend savings (£15k).
Loan Charges	17,520	(2,915)	17,452	17,452	0		0	
Provision for Bad Debts	125	125	125	125	0		0	
Recharge to Non-General Fund	(608)	0	(608)	(608)	0		0	
Total	24,989	2,859	26,038	25,590	448	(448)	0	

Key Highlights, Challenges & Risks

The Recovery Fund is held within the Finance & Corporate Governance service to be allocated to services as required, £468k being released this quarter to offset corporate landlord pressures in Property Management Services. The service is managing an underlying pressure of £0.060m relating to potential non-delivery of the Protective Services Financial Plan saving (£50k) and Avian Flu (£10k). There are £6.143m of financial plan savings to be delivered in 2023/24 (some of which will be delivered across the wider Council), £3.837m of these have been delivered permanently and £0.262m temporarily with £0.050m currently profiled to be achieved by Protective Services, leaving £1.994m still to be confirmed.

People, Performance & Change	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/underspend	Summary Financial Commentary
Human Resources	4,959	2,325	4,943	4,943	0		0	
Early Retiral/Voluntary Severance	67	3	67	67	0		0	
Corporate Transformation	730	274	674	674	0		0	
Business Change & Programme Management	1,261	720	1,315	1,315	0		0	
Business Planning Performance & Policy Development	467	237	466	446	20	(20)	0	Staff turnover savings (£20k).
Total	7,484	3,558	7,464	7,444	20	(20)	0	

Key Highlights, Challenges & Risks

The service is reporting an underspend of £.020m relating to staff turnover savings which is being used to offset pressures in other service areas.
 The service has £0.161m of financial plan savings to deliver in 2023/24, £0.028m of these have been delivered permanently and £0.104m temporarily with the remaining £0.029m still to be delivered.

Strategic Commissioning & Partnerships	Base Budget (£'000)	Actual to Date (£'000)	Revised Budget (£'000)	Projected Outturn (£'000)	Outturn Variance (£'000)	Proposed Virement (£'000)	Projected (over)/underspend	Summary Financial Commentary
Information Technology	11,918	7,215	16,445	16,445	0		0	
Adult Social Care	16,341	8,535	16,197	16,924	(726)	726	0	Currently forecasting significant pressures in overtime and agency costs. Permanently vire £326k and a temporary virement of £200k from Older People as well as a £200k transfer from Generic Services to support this. The service will continue to address staffing, rota and overtime costs to meet the remaining £496k forecast overspend in the 2nd half of the year.
Commissioning	(766)	115	961	961	0		0	
Total	27,493	15,865	33,603	34,329	(726)	726	0	

Key Highlights, Challenges & Risks

Adult Social Care are currently forecasting staffing, overtime and agency costs pressures of c. £1.2m. £326k of this is being permanently addressed through a virement to allocate previously ring-fenced demographic budget and a further temporary allocation of £400k from other service underspends within Social Work and Practice further addresses £726k of this pressure in 2023-24. This leaves c. £500k pressure which is anticipated to be addressed throughout the remainder of the year by focussing on Care Home and Homecare staff rotas and allocations. There is a risk that no further efficiencies can be realised within staffing and will need to be addressed at a later point in the year. The service has £1.970m of financial plan savings to deliver in 2023/24, £0.846m of these have been delivered permanently and £0.619m temporarily, leaving £0.505m still to be delivered.